DIGITALPA

We develop Innovation and Efficiency

catalogue
software and services

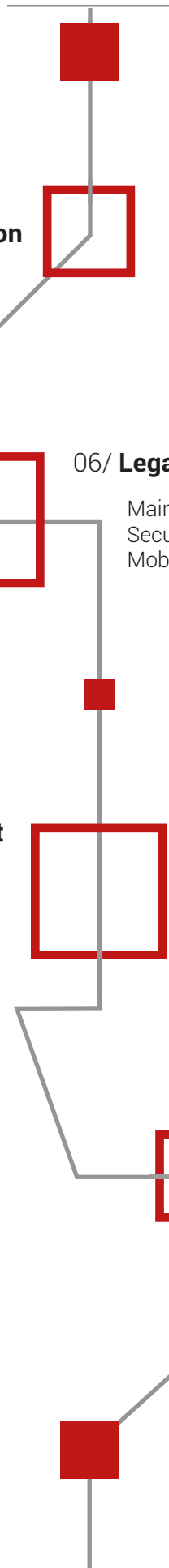Reliability and Experience serving Innovation

Index

Attention to customer needs has always been the focus of **DigitalPA.**

Relying on DigitalPA, Companies and Public Administrations choose high-quality standards from both technical and consultancy points of view. These standards are the results of the synergy between expert developers, project managers, legal consultants, and many other authoritative professionals in the field.

Our **objectives** are those of our customers, whom we want to guide in fulfilling their potential through an increase in efficiency, communication, and rationalization of spending in full compliance with the law.

The **results** are software solutions with a simple, intuitive, and accessible interface that conceal a sophisticated, highly technological, and innovative soul.

We put our professionalism at your complete disposal, offering, in addition to a selection of software, also a wide variety of complete support and consulting services.

Safety and Reliability

DigitalPA offers the highest levels of data security and compliance.

All solutions are delivered in SaaS and Cloud mode.

The strong high-performance server infrastructure and Business Continuity policies ensure data protection and also guarantee the availability of the software at any time.

✔ **99.996% UPTIME**
average uptime over the last 3 years

3 Data Centers
for a total of over 1,000 terabytes stored

Monitoring
24 hours a day
for 365 days a year

Business Continuity
replication, backup and data redundancy to ensure business continuity

Consistent innovation
Periodic implementation of new features and optimization of software security

Support and training

3
Specialized
Assistance Team

20
Consultants specialized in Procurement and Compliance

3
Help Desk channels with different priorities

Certified Training
to get the most out of the software chosen

User Guides and Video Guides
to be guided step by step in the use of the software

Courses and Webinars
free events and courses for different business sectors

Certifications

ISO 9001
✔ CERTIFIED
Quality

ISO 27001
✔ CERTIFIED
Information Security

ISO 22301
✔ CERTIFIED
Business Continuity

ISO 37301
✔ COMPLIANT
Compliance Management

ISO 37001
✔ COMPLIANT
Anti-Bribery

LEGALITY WHISTLEBLOWING

www.whistleblowing.software

The **Legality Whistleblowing** software allows you to make reports with the guarantee of confidentiality.

The **internationally compliant software system** allows complete management and audit of all reports from employees and third parties.

Accessible
and multi-device
(pc, tablet, smartphone)

Secure
asymmetric encryption
on textual content and
attached files

Configurable
customization of roles,
reporting forms, reporting
methods, and any
information content

The platform was developed to meet the highest demands in terms of **security** and **confidentiality**

inline with international regulations

Main features

Reporting methods

Registration process separated from the reporting process and possibility to manage reports of unregistered users

Roles

Possibility of interacting with third parties other than the Whistleblower and Manager

Automation

Automatic assignment of reports to the Managers by category of offense

Privacy

Regulated access according to GDPR (European Regulation 679/2016)

Statistics and logs

Complete statistics and system logs that anonymously track all the activities carried out on the platform

Events calendar

Calendar of events and deadline reminders

Multi-language and multi-entity

Platform available in different languages and for groups of companies or joint-ventures

Asymmetric encryption on textual content and attached files

Encryption does not require any specific action by the Manager or the Reporting party, nor does it require intervention by the system administrators.

By combining the public and private cryptographic key, the cryptographic system ensures that messages and their attachments can only be read by the sender and recipient.

Legality Whistleblowing is compliant with **obtaining very useful certifications**, making sure your company and brand stand out.

ISO 37001
✓

ISO 37002
✓

ISO 37301
✓

Anti-Bribery
Management

Whistleblowing
Management

Compliance
Management

The platform also allows access and management of data in compliance with the local regulatory framework, as regards, for example, the types of reporting.

Whistleblowing App

Whistleblowing also includes a mobile App dedicated to whistleblowers who can send and monitor reports, in full compliance with current legislation and the strictest security protocols.

- Written and vocal reports

- Two-factor authentication for accessing the App

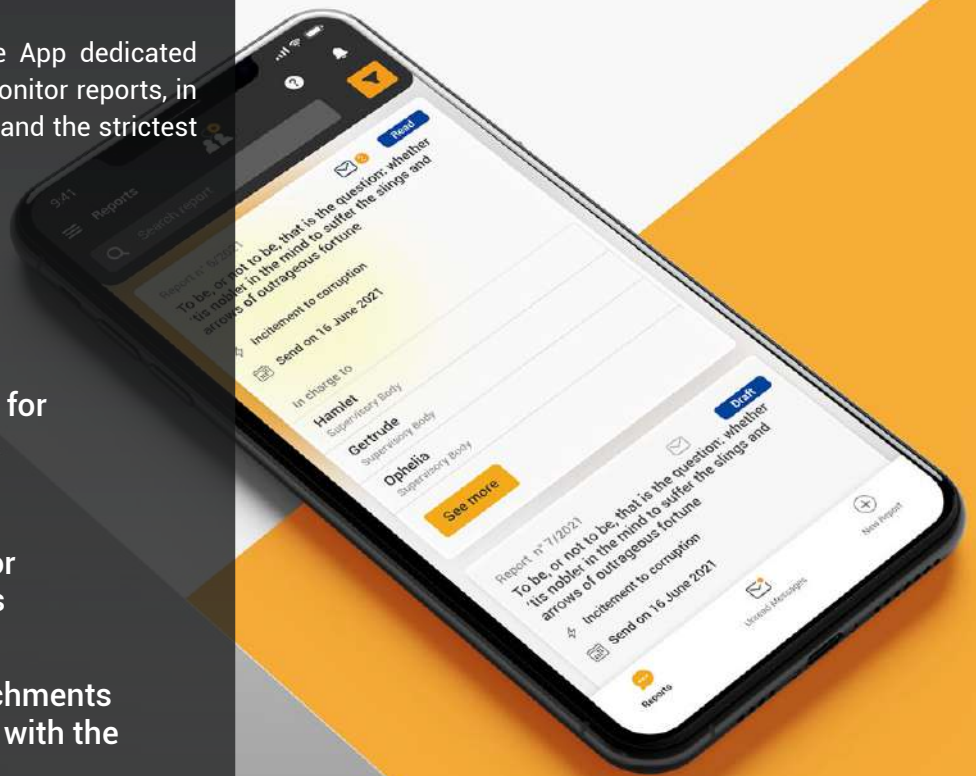- Reporting area reserved for employees and associates

- Possibility to include attachments and communicate directly with the Managers

- Custom notifications

- Free download for iOS and Android

Legality
Whistleblowing is designed according to principles such as **privacy by design** and **privacy by default.**

ONLINE PROCUREMENT

360° E-PROCUREMENT FOR COMPANIES

www.onlineprocurement.com

Designed for **corporate e-Procurement,** our suite is developed to optimize and monitor spending and compliance throughout the entire purchasing cycle.

Thanks to Online Procurement you can increase performances and efficiency of procurement processes, gain notable advantages in terms of cost optimization and budget management.

Flexible and scalable

Online Procurement is the modular and scalable suite that allows a progressive introduction of the different modules in line with the business priorities of any SME or large business.

Supplier Portal

The strategic Vendor Scouting Portal

Supplier Portal is the centralized global platform for vendors, which allows Buyers to access a large network of pre-qualified Suppliers in all the main product sectors. **Access is always included and free for Online Procurement Buyers.**

Expand your market
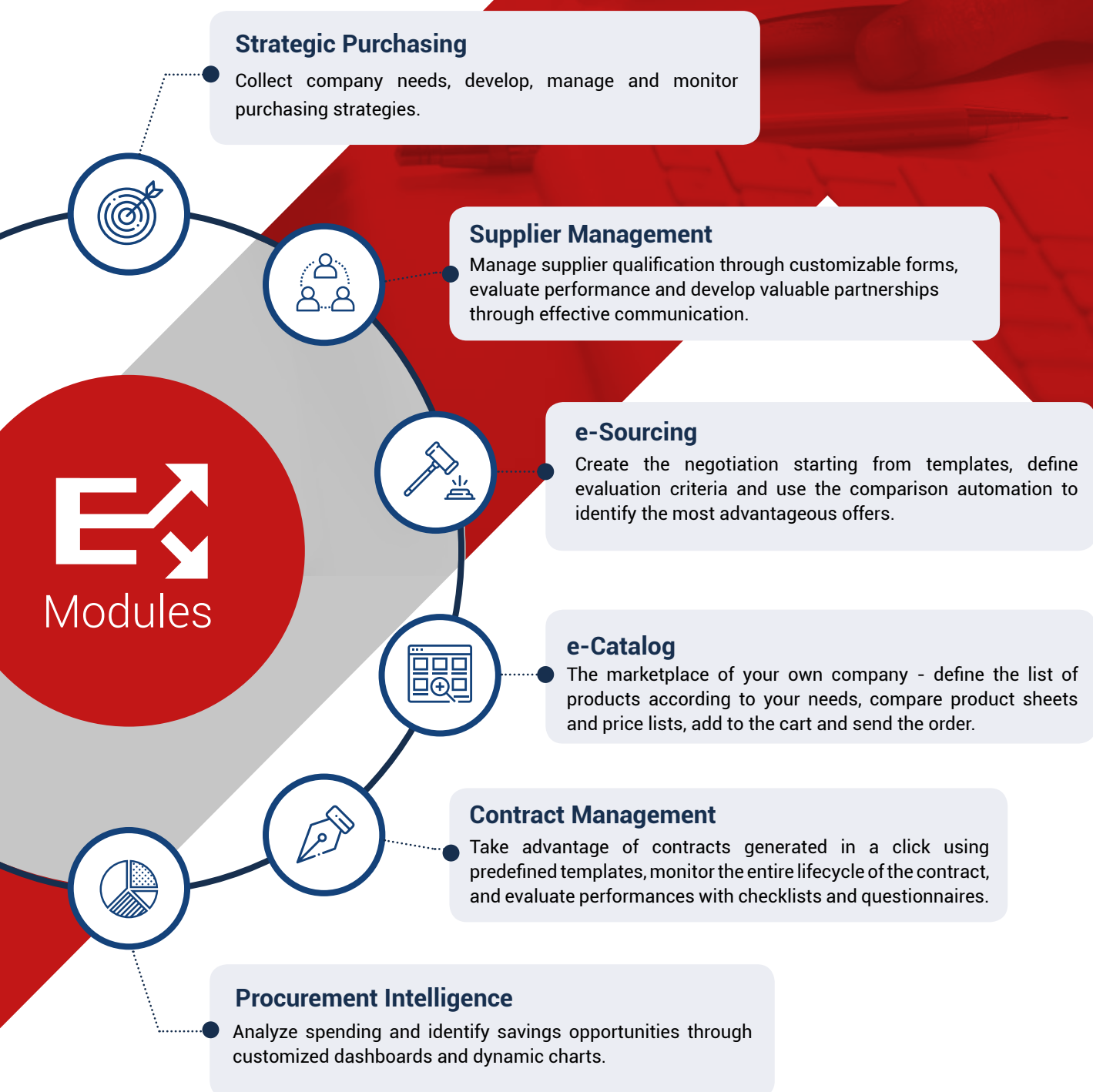Find new suppliers and operate in a large and robust supply network

Reduce time and costs
Speed up the search for reference suppliers in your business sectors

Increase the cost/benefit ratio
Select and invite qualified partners with successful references

Strategic Purchasing

Collect company needs, develop, manage and monitor purchasing strategies.

Supplier Management

Manage supplier qualification through customizable forms, evaluate performance and develop valuable partnerships through effective communication.

e-Sourcing

Create the negotiation starting from templates, define evaluation criteria and use the comparison automation to identify the most advantageous offers.

e-Catalog

The marketplace of your own company - define the list of products according to your needs, compare product sheets and price lists, add to the cart and send the order.

Contract Management

Take advantage of contracts generated in a click using predefined templates, monitor the entire lifecycle of the contract, and evaluate performances with checklists and questionnaires.

Procurement Intelligence

Analyze spending and identify savings opportunities through customized dashboards and dynamic charts.

E
Modules

Optimize your Company's Spend Management processes

Complete visibility on spending

Reduce costs, improve processes and decisions by identifying the best suppliers and new savings opportunities starting from an accurate spending analysis.

Optimized collaboration

Online Procurement includes a powerful internal communication tool that allows full connection of all the roles involved in purchasing management.

Focus on strategic activities

Automate and digitize manual processes and allow your employees to focus on strategic initiatives that generate real value for the company.

Ultimate compliance

Ensure transparent, secure, and sustainable Buyer/Supplier relationships thanks to verification tools for error restraint, contract performance monitoring, and deadline alerts.

Constant innovation

New updates and features are periodically released by DigitalPA to the Online Procurement core.
The update does not involve any intervention by the Customer's IT department.

Quick start-up

Thanks to the fastest software set-up on the market, live training sessions, and always available online help, you can start exploiting 100% of the potential of Online Procurement in a few weeks.

Interconnect purchasing management with other corporate IT systems

The integration system allows instant data sharing between Online Procurement and ERP software (e.g. **SAP**, Oracle, Microsoft), billing and digital signature systems, protocol software, and more.

The software natively has methods for communicating with the most used platforms: API and Webservice, SSO (Single Sign ON), and open standards, which complement the possibility of developing custom systems designed around the needs of the single customer.

Generate value from technology and collaboration

A patented procedure to ensure safe and fair competition

The sourcing processes managed through the Online Procurement suite are protected by the security protocol of **Secure Digital Proposal ©**.

The procedure is certified nationally and internationally and ensures compliance with safety, to protect both the Buyer and the Supplier.
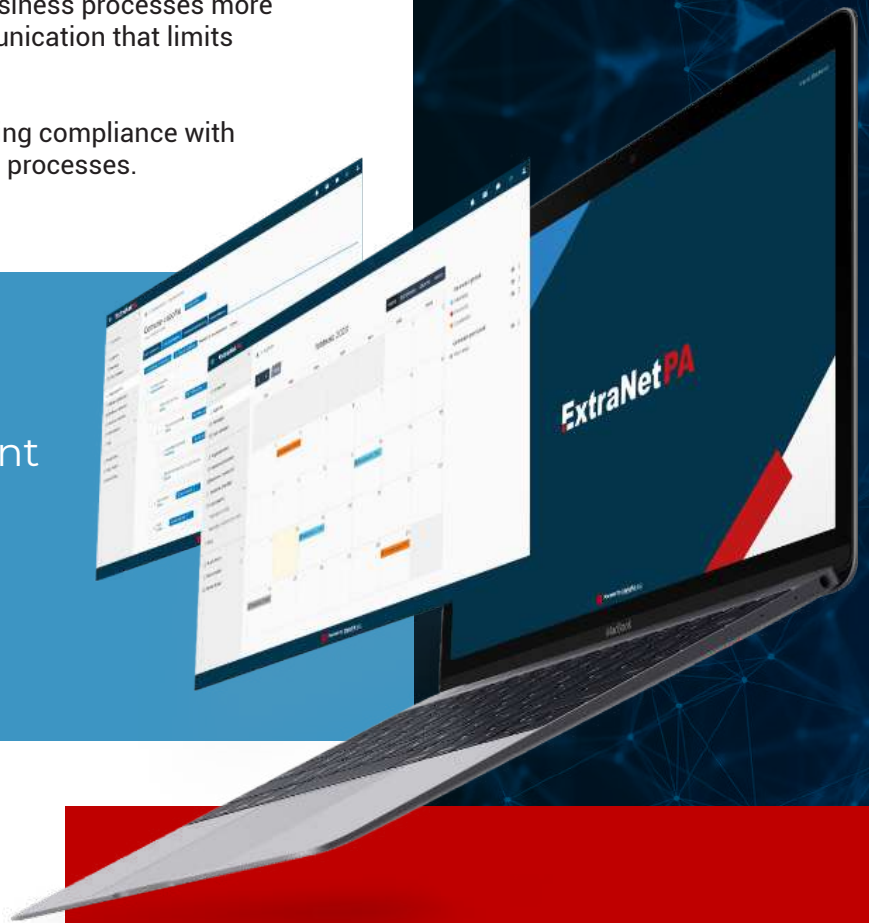
ExtraNet

Improve business collaboration and increase process efficiency

Extranet is the application that makes business processes more efficient thanks to highly effective communication that limits waste and frees up resources.

A simple way to manage activities, ensuring compliance with deadlines and total control over business processes.

Interconnect the offices, departments, and different roles for the ultimate optimization of internal comms.

Much more than just an intranet

Areas of work and specific functionalities

PRODUCTIVITY AND DIGITIZATION

Single access
Replicate your organizational model: a single access point to create the organization chart, manage team records, and associate roles and permissions for login to platforms.

Task Manager
Assign activities, assign them to the team, and check their progress getting a better work organization and management of activities.
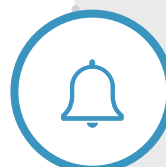
ORGANIZATION AND REMINDER

Agenda Management and Events
Take advantage of the potential of Personal Calendars and Shared Agendas, do not miss events and meetings thanks to the notification system. Use the integrated form to manage the booking of appointments with the Company offices.

Schedule
With one simple click you can send alerts and important messages via mobile push notifications and e-mails to individual users, to entire teams or organization.

COMMUNICATION AND SHARING

Messages and Address Book
Exchange information with the internal contacts directory without having to use e-mails.

Chat
Send instant messages and build work teams getting better collaboration and information sharing.